

**Institute of Real Estate Management (IREM)[®]
 Greater Phoenix Chapter**

P.O. Box 11369, Chandler, AZ 85248
 Tel: (602) 253-1852 * Email: info@iremphx.org * Website: iremphx.org

GREATER PHOENIX SCHOLARSHIP APPLICATION

Full and partial Scholarships are available for local and virtual courses offered by IREM Greater Phoenix Chapter: RES201, FIN402, HRS402, MKL405, MKL406, MNT402, ASM603, ASM604, ASM605, MPSAXM and CPMEXM. Chapter scholarships may also apply for the online self-paced courses. **NOTE:** Ethics800 course is not included. Please refer to the IREM course schedule (irem.org) for a listing of the dates and locations of the courses offered by our Chapter. If you have questions, contact the Chapter Administrator at 602-253-1852.

NAME OF APPLICANT: _____

COMPANY: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____

EMAIL: _____ SCHOLARSHIP YEAR APPLYING: _____

1. Check all that apply. I am a: CPM[®] Candidate ARM[®] ACoM Associate Other _____
2. Number of years in property management and type (office, retail, multi-family, industrial): _____
3. Write a short summary about your background and why you should be considered for this scholarship (*attach a separate page*).
4. List any IREM courses you have already taken: _____
5. List the IREM courses you'd like to take this year: _____

I am current with my chapter membership dues. I have completed this application & certify that all information is accurate. Scholarship redemption is valid for one (1) year upon issue date and applies to courses offered only by the IREM Greater Phoenix Chapter. Scholarships are non-transferrable or redeemable for cash. Recipients of scholarships must actively participate on an IREM Chapter Committee and attend a minimum of two (2) IREM Chapter events. I understand that membership application fees and annual National and Chapter dues are my responsibility as an IREM member.

 Signature _____
 Date

Please submit your completed application via mail or email to:
 P.O. Box 11369, Chandler, AZ 85248; Email: info@iremphx.org

SCHOLARSHIP & CANCELLATION POLICY for Greater Phoenix Chapter members for local, virtual and online courses:
 Full and partial Scholarships are available for local and virtual courses offered by IREM Greater Phoenix Chapter: RES201, FIN402, HRS402, MKL405, MKL406, MNT402, ASM603, ASM604, ASM605, MPSAXM and CPMEXM. Chapter scholarships may also apply for online self-paced courses. Ethics800 course is not included. The Greater Phoenix Chapter has the discretion to review out of state courses and determine the scholarship amount to be honored. The scholarship policy is subject to change at the discretion of the IREM Greater Phoenix Certified Property Managers Foundation Board.

- To cancel your registration, notify IREM Headquarters at getinfo@irem.org or by mail.
- If your cancellation request is received within 10 or more business days prior to the start of the course – you may either transfer to another course or delivery format or receive a full refund of your registration fee.
 - If your cancellation request is received less than 10 business days but a minimum of 3 business days prior to the start of the course – you may either transfer to another course or delivery format or receive a refund of your registration fee less a \$75 administrative fee. The \$75 administrative fee is applied to each individual course cancelled. Transferring to another course or delivery format is only valid for up to 12 months from the date of cancellation.
 - If your cancellation request is received within 3 business days prior to the start of the course or you are a no-show – your registration fee cannot be refunded nor can you transfer your registration to another course.

IREM may from time to time find it necessary to cancel a course. In such cases, you may choose to transfer to another course or delivery format or your registration fee will be fully refunded. However, IREM assumes no liability for any expenses incurred other than the registration fee. You may forfeit your eligibility for future local chapter scholarships if the cancellation policy requirements are not fulfilled.

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| Office Use Only: ID#: Approved? <input type="radio"/> YES <input type="radio"/> NO Approval Dates: |
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